

e-File No. A/61/2026-O/o Superintendent-DSE/E1
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry, dated 07-05-2026

CIRCULAR

Sub: DSE - Estt.I - Amendment in the Recruitment Rules
for the post of Conductress in the Directorate of School
Education, Puducherry - Comments of Stakeholders
- Called for - Reg.

The Directorate of School Education, Puducherry proposes to frame the Recruitment Rules for the post of **Conductress** by amending the existing Recruitment Rules for the post notified vide G.O. Ms. No. 47, dated 30.12.2014.

2. In terms of O.M. No.AB-14017/61/2008-Estt(RR), dated 13.10.2015 of the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, the proposed schedule for the post of Conductress is uploaded in the official website of the Directorate of School Education for comments of the stakeholders.

3. The comments may kindly be sent to the undersigned latest by 8/06/2026 and soft copy of the same may also be sent to the following e-mail id.

esttdteschooleducation@gmail.com

Encl.: As stated above.

Digitally signed by
FLORA PUSHPA VERBINA JAYARAJ
Date: 07-05-2026 17:29:45

**(F.P. VERBINA JAYARAJ)
JOINT DIRECTOR (ADMN.)**

To
All Concerned Stakeholders.

Copy to:
The EDP Section,
DSE, Puducherry. *with a request to upload the above circular along with
proposed schedule for the post of Conductress.*

DIRECTORATE OF SCHOOL EDUCATION (SECRETARIAT WING)
(G.O.MS. NO. _____, DATED _____)
DRAFT RECRUITMENT RULES FOR THE POST OF CONDUCTRESS

1.	Name of the post	:	CONDUCTRESS
2.	Number of posts	:	233
3.	Classification	:	General Central Services - Group 'C' - Non-Gazetted - Non-Ministerial.
4.	Level of pay	:	Level 1
5.	Whether selection post or non-Selection post	:	Not applicable
6.	Age limit for direct recruits	:	<p>Between 18 and 30 years</p> <p>Note: (1) In the case of recruitment made through Employment Exchange, the crucial date for determining the age - limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names</p> <p>Note: (2) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.</p>
7.	Educational and other qualifications required for direct recruits	:	A pass in S.S.L.C. or its equivalent from a recognized Board.
8.	Whether age and educational qualification for direct recruits will apply in the case of promotees	:	Not applicable.
9.	Period of probation, if any	:	Two years
	Method of recruitment,		<p>By direct recruitment (Women candidates only)</p> <p>Note: Vacancies caused by the incumbents being away on deputation or</p>

10.	whether by direct recruitment or by promotion or by transfer / deputation and percentage of the posts to be filled up by various methods	long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration (a) Holding analogous posts on regular basis; and (b) Possessing the qualification prescribed for direct recruits under column (7)
11.	In case of recruitment by promotion / deputation / transfer, Grade from which promotion / deputation / transfer is to be made	Not applicable
12.	If a Departmental Promotion Committee / Recruitment Committee Exists, what is its composition?	Group 'C' Departmental Promotion Committee (for considering confirmation)/ Recruitment Committee.
		a) Secretary to Govt. (Edn.) Chairman
		b) Joint/ Deputy/ Under Secretary (Sch. Edn.) Member
		c) Director of School Education Member
		d) Joint Director (Admin) dealing with the subject Member
13.	Circumstances in which Union Public Service Commission is to be Consulted in making recruitment	Not applicable.

(By order of the Lieutenant Governor)

(F.P. VERBINA JAYARAJ)
UNDER SECRETARY TO GOVT.
(SCHOOL EDUCATION)